July 1, 2019

Dear Prospective Nominee to the Nominating Committee,

Let me begin by expressing my appreciation to you for considering this service to your denominational region, the association of churches and individuals that make up the American Baptist Churches of Wisconsin (ABC/WI). I presume that you are receiving this packet because someone recognized a giftedness within you that may contribute to and bless the joint mission of our ABC family. My sincere hope is that you would take some moments to review this packet of information with the guidance of the Holy Spirit so that your answer to this invitation will be informed by the gracious and abundant God whom we serve.

Our nomination process this year is particularly unique because we anticipate transitioning to a new way of organizing our regional volunteer leadership under the guidance of revised governance documents, namely our Articles of Incorporation and Bylaws. What is hopefully described in these documents is an organizational structure that nurtures a vision and set of values that we, as a region, have been living into over the past several years. Consequently, those who will serve on the Nominating Committee starting October 12, 2019 will have an important role in identifying individuals who will be future stewards of the mission of ABC/WI and this new expression of how we hope to pursue our mission, as well as those who will represent us in our larger network of ministry partners.

One of the things I deeply cherish about our Christian faith expressed as American Baptists is our acknowledgement and appreciation of our vast diversity. Indeed, our region’s Mission Statement says that “we affirm our diversity of culture, gender, and theological perspectives as gifts for ministry.” The Nominating Committee is the group that seeks out the breadth of giftedness within our constituency and ensures that all members of our family are valued. They also support that we accomplish our mission with others and remain on the “look-out” for those in our family who would serve well as representatives to our ministry partners. The Nominating Committee looks forward to receiving your response to this opportunity to serve your family of faith.

Thank you for your prayerful consideration,

Rev. Dr. Marie Onwubuariri
Regional Executive Minister, ABC/WI

Together Living Faithfully through Christ today
ABC WISCONSIN – REGION PROFILE

Mission Statement
American Baptist Churches of Wisconsin is a fellowship of persons, churches, and organizations drawn together in the love of God as known in Jesus Christ. We affirm our diversity of culture, gender, and theological perspectives as gifts for ministry. We covenant to share the gospel of Christ, encourage each other in our faith, and share our resources in witness and mission.

2017-2020 Vision
“Together Living Faithfully through Christ Today”
Ephesians 3:18-19

“I pray that you may have the power to comprehend, with all the saints, what is the breadth and length and height and depth, and to know the love of Christ that surpasses knowledge, so that you may be filled with all the fullness of God.” NRSV

“And I ask him that with both feet planted firmly on love, you’ll be able to take in with all followers of Jesus the extravagant dimensions of Christ’s love. Reach out and experience the breadth! Test its length! Plumb the depths! Rise to the heights! Live full lives, full in the fullness of God.” The Message

Our common mission is categorized into four areas of ministry:

1.) Church and Ministerial Resourcing
2.) Education
3.) Camping
4.) The POST/New Initiatives

Each of these areas are pursued alongside a network of ministry partners and includes objectives in our four imperatives:

1.) Rootedness
2.) Collaboration
3.) Growth
4.) Transformation

A statement of the mission/vision – including a link to the executive summary of the 2017-2020 Region Strategic Plan can be found on our website: https://www.abcofwi.org/mission-vision/

Ministry of ABC/WI Regional Office
To become an effective resource that compels and equips our ministers and ministries toward rootedness, collaboration, growth, and transformation for the sake of a relevant and engaging Christian witness in Wisconsin and beyond.

REGION Staff (emails, bios, & photos available https://www.abcofwi.org/staff/)

➢ Regional Executive Minister
  Rev. Dr. Marie Onwubuariri
➢ Associate Regional Minister—Camping
  Rev. Carolyn Dugan
➢ Associate Regional Minister—Education
  Rev. Dr. John Jones IV
➢ Hispanic Community Liaison
  Rev. Dr. Jim Carlson
➢ Assistant Minister—Camping: Facilities & Guest Services
  Rev. Kim Drost
➢ Assistant Minister—Education: Student Services
  Minister Patrick Roberts
➢ Office Administrator
  Rev. Dcn. Sean W. Cornell

Communication – How People Can Keep Up-to-Date on Region News and Events

➢ Wisconsin Baptist (WB) ½ page bulletin insert designed for parishioners, monthly except in summer, emailed to Board members. Churches have access to reproduce and distribute these inserts for congregation.

➢ Synergy (or “Synergy E-news”) monthly electronic newsletter designed to highlight training, ministry, and missional opportunities, fostering synergy among ABC/WI constituents and network of ministry partners. Emailed 1st Wednesday of every month.

➢ Church Mailer refers to the mailer that we send via USPS to each church (senior pastor/office) with flyers and other “hard copy” items; this is generally monthly.

➢ Website is www.abcofwi.org and is regularly updated with articles, news, event information, and other resources related to our mission work.
ABC WISCONSIN – NOMINATING COMMITTEE - OVERVIEW

Function/Duties as stated in the Bylaws:

i. Solicits input about, actively seeks for, and communicates with potential persons to serve in the various positions within ABC/WI and to represent ABC/WI among our various partners.

ii. Prepares the annual slate of nomination for open Board and Nominating Committee positions for election at the Annual Meeting.

iii. Regularly provides a contact list of potential persons for service on ABC/WI committees, commissions, and collaboratives to appropriate Chair.

iv. Regularly provides to the Board President and the REM a contact list of interested persons for board service with ministry partners, such as the Board of General Ministries ABCUSA, Milwaukee Christian Center, and Project Focal Point.

Eligibility and General characteristics/skills desired of Nominating Committee members:

- Eligibility: Nominees must be members of ABC/WI member churches, be willing to adhere to the purpose and duties of the Nominating Committee as set forth by the Bylaws of ABC/WI, and act according to the best interest of ABC/WI as set forth by its conflict of interest policy.

- Growing in Christian discipleship and demeanor; familiar and aligned with an American Baptist expression of Christian faith.

- Interested in familiarizing oneself with ABC/WI mission and activities.

- Able to work within a collaborative setting, using skills such as active listening, respectful communication, holy discernment, and organization.

- Having healthy relationships and networks within the ABC/WI constituency and able to approach people identified during the nomination process with ease are preferable characteristics.

Structure Overview

- The Nominating Committee consists of 8 voting members, including two at-large Board members, plus six individuals who shall be elected by the voting delegates at the Annual Meeting.

- The elected six members shall be divided into three two-member classes, each serving a staggered three-year term. One class shall be elected by vote at the Annual Meeting each year.* Terms shall be from the close of the Annual Meeting at which the member is elected until the close of the next Annual Meeting at which the term expires.

- Committee members, other than the two at-large Board members, may serve a one three-year term, or an unexpired term followed by one three-year term, after which they shall not be eligible for re-election until one year has elapsed.

- The Chair shall be selected annually within the committee.

- Meetings: Meets minimally two times a year. Quorum shall be five voting members.

* Please note that during the 2019 and 2020 nomination process, some new committee members will be asked to serve a term that is 1 or 2 years, rather than the full 3-year term, in order to work toward the intended staggering of 3-year terms.
ABC/WI Nomination Packet: Board of Managers

**ABC WISCONSIN – NOMINATING COMMITTEE**

**Nominations Process Next Steps**

1. Read the next two pages:
   a. Expectations
   b. Leadership Profile Form
   c. Conflict of Interest Policy Form

2. Review the following materials for more detailed information about ABC/WI:
   a. Proposed Articles of Incorporation and By-laws (potentially in-effect Oct. 12, 2019):
   b. Region news and events: Wisconsin Baptists (WB) newsletter and Synergy e-newsletter
      [https://www.abcofwi.org/newsletters-updates/](https://www.abcofwi.org/newsletters-updates/)

3. To help you better respond to this invitation, direct questions to any of the following persons:
   a. 2019 Nominating Committee Contact: Archie Ivy, Chair
      Email: revalivy@sbcglobal.net | Phone: (414) 871-0350
   b. Region Office Contact for logistics about nominating process:
      Sean Cornell, Office Administrator
      Email: sean.cornell@abcofwi.org | Phone: (262) 782-3140
   c. For a full listing of Nominating Committee Members:
      [https://www.abcofwi.org/2019/06/28/nominations/](https://www.abcofwi.org/2019/06/28/nominations/)

4. If you are agreeing to this nomination, please complete the following pages:
   a. Expectations
   b. Leadership Profile Form
   c. Conflict of Interest Policy Form

   And return the originals to the ABC/WI Regional Office:

   **Early deadline: Thurs, 7/25/19**  **Final deadline: Thurs, 9/12/19**

   Email: abcwi.office@abcofwi.org -or- Fax: (262) 782-7573 -or- Mail: ABC/WI 15330 Watertown Plank Road, Elm Grove, WI 53122-2340

   Please retain a copy for your continued reference or request photocopies from the region office.

5. Confirmation of nomination: If the Nominating Committee puts forth your name for the slate, you will be contacted no later than the end of September. Please consider attending the 175th Annual Gathering at Green Lake Conference Center, especially the Annual Meeting session on Saturday morning, October 12, when elections and installation of newly elected individuals will take place. Registration information can be found at www.abcofwi.org.

6. If you are declining this invitation, please notify the person that gave you this packet as soon as possible.
# ABC WISCONSIN – NOMINATING COMMITTEE – EXPECTATIONS

<table>
<thead>
<tr>
<th>Primary Responsibilities</th>
<th>Minimal Level of Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Know and abide by the duties and eligibility of committee members.</td>
<td>This information is defined in the ABC/WI Bylaws, which are readily available on the ABC/WI website and/or through the regional office.</td>
</tr>
<tr>
<td>2. Attend regular meetings of the committee. (Phone and/or video conference are typically available for those who cannot attend in person; mileage reimbursement at IRS volunteer rate is given.)</td>
<td>This committee typically gears up during the summer months in preparation of the Annual Meeting, meeting potentially minimally three times between June and September. The work of “scouting” or recruitment is best performed year-round, however.</td>
</tr>
<tr>
<td>3. Participate in committee discussions and decision-making</td>
<td>Prepare in advance of meetings for discussions and decision-making by reviewing pre-meeting materials and self-educating on the issues posed to the committee as needed. Responsibly follow through on committee decisions and action items when applicable.</td>
</tr>
<tr>
<td>4. Serve as a community ambassador for and representative of the ABC/WI</td>
<td>Proactively reach out to individuals who show an interest in ABC/WI and have the potential to serve in a region capacity, nurturing such individuals yourself or referring them to appropriate persons. Stay up-to-date on region news and activities, so that when it comes time to discern leaders, you are able to make informed decisions.</td>
</tr>
<tr>
<td>5. Comply with Conflict of Interest Policy</td>
<td>In particular, avoid any favoritism or bias when engaging the work of the committee.</td>
</tr>
</tbody>
</table>

I am aware that this committee member position description is an expression of good faith and provides a common ground from which committee members can operate. With the information provided in additional materials describing the organizational mission and activities, I have a comfortable level of understanding of what is expected of a Nominating Committee member. With my signature below, I accept the nomination to the Nominating Committee of ABC/WI, and if elected and upon joining the committee, and annually thereafter, I shall take stock of my involvement, and re-commit to appropriate ongoing activities as a condition of continued committee participation.

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Nominee’s Name Printed  Nominee’s Signature  Date
ABC WISCONSIN
LEADERSHIP PROFILE FORM

Please type or write legibly:

Your Name: ___________________________ Date: __ / __

Position: ELECTED: ☐ President ☐ Treasurer ☐ Board of Managers At-Large
☐ Nominating Committee

Other Service Opportunities:
☐ Commission on Congregational Mission ☐ Commission on Ministry
☐ Annual Gathering Program Committee ☐ Finance Committee
☐ Milwaukee Christian Center ☐ Project Focal Point ☐ Campus Ministries
☐ Interfaith Conference of Greater Milw ☐ Wisconsin Council of Churches
☐ American Baptist National Boards (Various) ☐ Other

Full Mailing Address:

Phone contact(s): Home: _______________ Work: _______________ Mobile: _______________

Email address: _____________________________

ABC/WI Church membership (inc. city):

The answers to these next four questions help the nominating committee in its efforts to work toward inclusive representation of various groups within our regional family.

Racial/Ethnic Self-Identity: ___________________________ Gender: ___________________________

Age Group: ☐ Teenager ☐ 18-35 ☐ 36-49 ☐ 50-65 ☐ Over 65

Ministry Category: ☐ Clergy/Vocational Minister ☐ Layperson

For the next 3 questions, use additional paper if needed and attach to this page.

Why are you interested in serving in this position? (assumes you are familiar with position description)

What gifts, passion, experiences, etc. would you bring to this position?

Are there any other considerations we should know that may strengthen or hinder your service to ABC/WI?

ABC/WI values collaborative ministry among our clergy and laypersons. We encourage persons to share about their service within the ABC/WI region with their local faith community.

For clergy: Does your congregation support you in this nomination? ☐ Yes ☐ No

For laypersons: Does your pastor support you in this nomination? ☐ Yes ☐ No
AMERICAN BAPTIST CHURCHES OF WISCONSIN
CONFLICT OF INTEREST POLICY

POLICY: It is the policy of American Baptist Churches of Wisconsin (“ABCW”) that all Officers and members of the Board of Managers, Commissions, and Committees (collectively, including Officers, “Member”) shall scrupulously avoid any conflict between their own respective individual interests and the interests of ABCW in any and all actions taken by them on behalf of ABCW. Such individuals shall not use their position of leadership to give enhanced, or unfair, advantage to business relationships, to further their own personal interests or that of any related interested individual or organization.

In particular Members shall avoid transactions with ABCW in which they have a personal direct or indirect financial interest or in which they are shareholders, members, partners, officers or directors of an entity contracting with ABCW.

In the event that any such Member or a member of such person’s immediate family has such a potential conflict of interest, that person shall promptly disclose the material facts of such conflict or transaction to the Board of Managers as a matter of record.

When any such conflict of interest becomes relevant to any subject requiring action by the Board of Managers or any of its Commissions or Committees, such Member having a conflict shall not vote on the subject with respect to which the conflict of interest exists, shall not attempt to influence the vote of any other Member, and shall not be counted in determining the quorum for dealing with such subject. A Member who is excluded from voting because of such conflict of interest shall briefly state the nature of the conflict and answer pertinent questions of other Members when such Member’s knowledge of the subject will assist the Board, Commission, or Committee.

After such disclosure is made and the Board, Commission, or committee has had the opportunity to ask pertinent questions, a vote should be taken with the action carried by a majority of disinterested Members, who must constitute a quorum. Minutes of the meeting shall reflect that such disclosure has been made, that such Member abstained from voting and that the Member was not counted in determining the quorum for addressing such subject.

PURPOSE: The purpose of this conflict of interest policy is to protect ABCW’s interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an individual in a decision-making capacity within ABCW. This policy is intended to supplement but not replace state laws governing conflicts of interest applicable to ABCW.

Printed Name:____________________________
Signature:______________________________ Date:____________________